

HOUSING AUTHORITY OF THE CITY OF PASO ROBLES
BOARD MEETING MINUTES
September 12, 2023

Chairman:	Mr. Dave Anderson
Vice Chair:	Mr. Wes Willhoit
Commissioners:	Mr. Kevin Kopp
	Mr. Joe Irick
	Ms. Myhra Miears
	Ms. Adriana Vega
Sec/Dir:	Mr. David Cooke
CFO:	Ms. Cynthia Fardanesh
Recorder:	Ms. Jessica Aguilar
City Liaison	Mr. Chris Bausch
Absent:	Ms. Julie Richardson
	Mr. Max Zappas
	Ms. Betian Webb

Meeting called to order by Mr. Anderson at 5:02 PM.

1. **Public Comment:** None
2. **City Liaison Report:** Councilmen Bausch reported that PR Recreation Services opened a new teen center at Centennial Park on 8/21/23 with 80-100 teens participating. On 9/4/23, there was ground breaking ceremony was held for new bike pump track at Barney Schwartz Park. On 9/7/23, Councilman John Hamon was appointed Mayor of Paso Robles. This seat will be up for election in 11/2024. The City is accepting applications to fill Mr. Hamon's open council seat. Candidates must be a registered voter and live in District 1. The City is hosting a community celebration in honor of late Mayor Steve Martin on 9/27/23 @ downtown park from 5:30-7 PM. Paso Robles Airport Day 50th Anniversary will be on 9/23/23 from 9 AM-3 PM, at the airport.
3. **Consent Agenda:** Mr. Willhoit motioned to approve the consent items and Mr. Irick, seconded, the motion passed. 6 ayes, 0 noes, 3 absent.
 - a. **Approval of August 8, 2023 minutes:** Mr. Anderson noted an error on the financial part of PRHA in which the word deficit, needs to be replaced with surplus. This error will be fixed.
 - b. **Financials:** Ms. Fardanesh reported that the statements that were provided are for 1-month statement ending July 31, 2023. PRHA reported \$76,722 of income, \$78,939 of expenses leaving a net deficit of \$2,216. The PRHA balance sheet reported cash of \$1,053,828 in the checking accounts, \$743,154 in investment account with total current assets of \$2,265,518. Ms. Fardanesh noted that because of the two new developments, our Notes are \$3,689,172. Mr. Cooke noted that that this is an additional \$3.5 million more from las year. PRLLC recorded \$32,674 of income and \$0.00 of expenses leaving a net surplus of \$32,674.

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4. Directors Summary Report:

a. Summary Report:

PRHA/PRLLC: Mr. Cooke reported that PRLLC received \$50,444 cash waterfall proceeds from Oak Park 2.

Oak Park 1: Mr. Cooke reported that Oak Park 1 currently 100% occupied. Nothing major to report regarding maintenance and rent collection.

Oak Park 2: Mr. Cooke reported that Oak Park 2 is currently 100% occupied. But we will be having an eviction soon for non-payment of rent. Nothing major to report regarding maintenance.

Oak Park 3: Winn Management Co. reported that Oak Park 3 is currently 100% occupied. But they will be having an eviction soon for non-payment of rent. No major maintenance issues to report.

Oak Park 4: Winn Management Co. reported that Oak Park 4 currently 100% occupied. No major maintenance issues to report.

River Walk Terrace: Mr. Cooke reported this project is meeting it's scheduled date to complete.

Sunrise Villas: Mr. Cooke reported this project is meeting it's scheduled date to complete.

5. Old Business:

- a. Development Pipeline:** Mr. Cooke reviewed but not much change. Mr. Cooke showed latest conceptual plan to the board regarding the corner of Kleck Road and Montebello Oaks Drive. This property is owned by Paso Robles Unified School District. This project would consist of 3 different parcels to include multi-family units (160) and single family lots (21-26) to be possibly sold to People's Self-Help Housing or other entity for their home ownership program.
- b. Succèssion Plan Meeting:** Mr. Willhoit report that this committee met and are refining the job description and once this plan is completed, it will be brought to the board.
- c. New Business: Current Brown Act requires a return to meetings in person since Governor Newsome announcement that the COVID-19 State of Emergency ended. There are exceptions.** There was some discussion on this topic.


6. New Business: None.

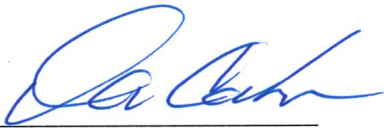
7. Open discussion regarding any matters not on agenda. None.

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8. Next PRHA meeting scheduled for October 10, 2023 @ 5:00 PM. (Rescheduled for October 17)

9. Adjourn: Mr. Willhoit motioned to adjourn the meeting at 5:49 PM.

Chairman 
David W. Anderson

Secretary 
David A. Cooke

Date 10/17/23